



ANNA MARIA
COLLEGE

Anna Maria College On-Campus Federal Work Study Job Description

50 Sunset Ln.

Paxton, MA 01612

Department/Location:	Admission
Supervisor:	Karen Hubert
Supervisor Preferred Contact Information:	khubert@annamaria.edu
Position Title/Classification:	General Office Work
Positions Available:	1
Hourly Wage:	\$15
Job Description:	General Office Work
Duties Performed:	Filing, data entry
Specific Qualifications:	
Hours/Week:	10
Special Application Instructions:	

Dates of Employment (check one):

Full Academic Year

Fall Semester Only

Spring Semester Only

Summer Semester Only

Summer start date:

Summer end date: