



Anna Maria College Off-Campus Federal Work Study Job Description

50 Sunset Ln.
Paxton, MA 01612

Name of Organization:	Sullivan Middle School
Site Address:	140 Apricot St. Worcester, MA
AMC Supervisor:	Lisa Williams
Supervisor Preferred Contact Information:	Lwilliams@annamaria.edu
Position Title/Classification:	Special Education Classroom Assistant
Positions Available:	3
Hourly Wage:	\$17/hour
Job Description:	Assist teachers with supporting students with disabilities in their social interactions. As a classroom volunteer, you would work closely with the classroom teacher to run teacher-planned activities with students whose skills range from the Pre-K to Grade 5 level. The students are chronologically at the middle skill age (Grades 7 and 8) but require support with academics and social-emotional skills.
Duties Performed:	<ul style="list-style-type: none"> • Assist with planning and running activities • Be a positive role model for students and support the mission of the school. • Maintain an environment conducive to learning and appropriate for the physical, social, and emotional development of students.
Specific Qualifications:	<ul style="list-style-type: none"> • Demonstrate a willingness to learn about working with students with disabilities • Understanding of basic behavior management and redirection to task • Ability to work independently and take initiative when appropriate • Strong communication and interpersonal skills
Hours/Week:	1-3pm Tuesday and Thursday
Special Application Instructions:	CORI Check Required

Dates of Employment (check one):

Full Academic Year

Fall Semester Only

Spring Semester Only

Summer Semester Only

Summer start date:

Summer end date: