



## Anna Maria College On-Campus Federal Work Study Job Description

50 Sunset Ln.

Paxton, MA 01612

<b>Department/Location:</b>	Student Success Center/Trinity East
<b>Supervisor:</b>	Dennis Vanasse
<b>Supervisor Preferred Contact Information:</b>	dvanasse@annamaria.edu
<b>Position Title/Classification:</b>	Content tutors
<b>Positions Available:</b>	6
<b>Hourly Wage:</b>	\$15
<b>Job Description:</b>	The content tutor will facilitate study sessions in an area of content. They will report directly to the Director of the Student Success Center.
<b>Duties Performed:</b>	<ul style="list-style-type: none"> <li>• Small and large group study sessions</li> <li>• Emails</li> <li>• Document collection</li> <li>• Filing</li> <li>• Special projects as assigned</li> </ul>
<b>Specific Qualifications:</b>	None
<b>Hours/Week:</b>	8
<b>Special Application Instructions:</b>	Interview required and faculty recommendation

Dates of Employment (check one):

Full Academic Year

Fall Semester Only

Spring Semester Only

Summer Semester Only

Summer start date:

Summer end date: