



ANNA MARIA
COLLEGE

Anna Maria College On-Campus Federal Work Study Job Description

50 Sunset Ln.

Paxton, MA 01612

Department/Location:	Department of Art and Design
Supervisor:	David Wackell
Supervisor Preferred Contact Information:	dwackell@annamaria.edu
Position Title/Classification:	Gallery Assistant I & II
Positions Available:	1
Hourly Wage:	\$15.00
Job Description:	Assist in the gallery; organizing supplies, classrooms, and files. Art Handling, attending all gallery/art-department events, photography and video, occasional gallery sitting.
Duties Performed:	Mail Pickup and Delivery Light Construction Art Handling Organization Office Work Other duties as assigned
Specific Qualifications:	Experience working with art or artists. An Art Major/Minor preferred.
Hours/Week:	2 - 5
Special Application Instructions:	Interview Required

Dates of Employment (check one):

Full Academic Year

Fall Semester Only

Spring Semester Only

Summer Semester Only

Summer start date:

Summer end date:



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