



Anna Maria College Off-Campus Federal Work Study Job Description

50 Sunset Ln.
Paxton, MA 01612

Name of Organization:	Elm Park Community School
Site Address:	23 N Ashland St. Worcester, MA 01609
AMC Supervisor:	Shelie Wells
Supervisor Preferred Contact Information:	swells@annamaria.edu
Position Title/Classification:	After School Program Support
Positions Available:	Varied; approximately 10-15/hours per week total
Hourly Wage:	\$16
Job Description:	Elm Park Community School is looking for student assistants for their after-school programs.
Duties Performed:	<ul style="list-style-type: none"> <input type="checkbox"/> Assisting program coordinator with class management <input type="checkbox"/> Providing classroom support for activities as determined by program coordinator <input type="checkbox"/> Transporting students between classrooms <input type="checkbox"/> Assisting with dismissal process
Specific Qualifications:	Applicants should have an interest in working with elementary-aged students from various backgrounds. Previous experience working with children preferred.
Hours/Week:	2-4pm Tuesday, Wednesday, and Thursday
Special Application Instructions:	Applicants who pass an initial screening with the AMC supervisor must interview with a staff member from Elm Park Community School. A CORI background check form must be completed with valid ID if you are a successful candidate.

Dates of Employment (check one):

Full Academic Year

Fall Semester Only

Spring Semester Only

Summer Semester Only

Summer start date:

Summer end date: