Disciplinary Clearance Form

To be Completed by the Applicant

This form must be completed and returned to the Study Abroad Coordinator as part of your application. While the existence of a Conduct Code violation(s) is not necessarily grounds for disqualification, it is taken into account to assess your suitability for study abroad. This form must be completed by the Dean of Student Affairs, the Associate Dean of Campus Life, and the Chief of Public Safety.

Name: _____

Last *First* *Middle*

Student ID #: _____ **Email:** _____

Study Abroad Program: _____ **Term:** _____

_____

Student Signature Date

To be Completed by the Conduct Code Administrator

The applicant named above is applying to study abroad. Since participants usually directly matriculate into their host institutions and in all cases serve as representatives of their home institution, Anna Maria College is concerned about the applicant's personal suitability for study abroad. The willingness of host institutions to accept future students will be affected by this applicant's performance; therefore, a confidential and full report on this applicant's disciplinary history is needed. While prior disciplinary history does not preclude a student's participation, this information is taken into consideration during the application review and must be submitted in order for the student to be evaluated for the program. Should a student's status change from the time of completion of this form until departure, I would greatly appreciate notification. Please send updates to swilliams@annamaria.edu.

Please indicate the applicant's current disciplinary standing:

____ This student has no disciplinary history.

____ This student is under active disciplinary sanction, or has previously been found in violation of the Conduct Code as follows: (If more space is needed please attach sheet to this form)

_____

_____

_____

_____

Dean of Student Affairs **Date**

_____

Associate Dean of Campus Life **Date**

_____

Chief of Public Safety **Date**